

## **Request for Qualifications for Hydrogeological Services** **For GMA-11 DFC Process**

Pursuant to Chapter 2254 of the Texas Government Code, the purpose of this Request for Qualifications (“RFQ”) is to solicit information that will be the basis for the Groundwater Management Area 11’s (“GMA 11”) selection of qualified firms to provide professional services for GMA 11’s hydrogeological modeling and assessment needs in the Desired Future Conditions development process under §36.108 of the Texas Water Code.

### **Scope of Services**

The groundwater conservation districts in Groundwater Management Area 11 are charged with joint planning and setting desired future conditions for the aquifers in Anderson, Angelina, Bowie, Camp, Cass, Cherokee, Franklin, Gregg, Harrison, Henderson, Hopkins, Houston, Marion, Morris, Nacogdoches, Panola, Rains, Rusk, Sabine, San Augustine, Shelby, Smith, Titus, Trinity, Upshur, Van Zandt, and Wood counties pursuant to § 36.108 of the Texas Water Code. In furthering its duty of establishing desired future conditions of the aquifers within the above-listed counties, GMA 11 seeks to engage an engineering/hydrology firm to assist the GMA 11 in determining desired future conditions based on the best available science, including but not limited to the Texas Water Development’s Board appropriate Groundwater Availability Model (“GAM”) and other site-specific information. The scope of services shall include working with the GMA to develop the DFCs, including modeling the proposed DFCs, and working with the Districts to finalize the required explanatory report. If the individual firm is selected, then in the second stage of the procurement process, the individual or firm should reveal proposed costs for the DFC development and modeling separately from the costs related to the explanatory report.

### **Schedule**

Responses to this Request for Qualifications are due to the Panola County Groundwater Conservation District by **5:00 PM on March 25, 2015**.

### **RFQ Approach**

GMA 11, which is comprised of political subdivisions of the State, follows the State of Texas' Procurement Procedures for Professional Services and therefore, can not evaluate engineering services on the cost of services. Engineering services must be evaluated only on the quality and experience of the company and its employees. Therefore, do not submit any pricing information with this RFQ. Failure to follow these instructions will result in the disqualification of a firm’s statement of qualifications.

Responses to this RFQ will be collected and evaluated in accordance with the criteria specified. After final selection, a GMA representative will negotiate with the firms to define the cost schedules, terms, and conditions that will apply to the contract work. Once an agreement is reached, the contract will be executed. Firms under contract will not be guaranteed any specific amount of work. Recommended contract amounts will be determined based on the anticipated amount of work for the particular engineering disciplines.

### **Information Requested**

In order to evaluate your qualifications please address the following information.

1. General description of company:

Firm Name, address, phone number, fax, number, branch, subsidiary, type of ownership, year firm established, firm principals (including names, titles, address, and phone no.)

Former company name(s) and address

Name of Parent Company, address

Type of Entity

Local Office Descriptions anticipated to actively support GMA 11 project

- Location
- Services Offered
- Area of Expertise
- Title of staff anticipated to actively support GMA 11 project

2. Project descriptions performed demonstrating the experience and level of expertise proposed under this solicitation. Provide Project Name and location, project description, firms or subcontractor's role and services provided.

3. Contact information for references of clients for whom the company has provided professional services in the past five (5) years relative to the work scope provided herein, include contact name, job title, and telephone number. GMA 11 reserves the right to pursue other references it deems necessary to make a thorough evaluation.

4. Services proposed for this solicitation.

5. Any groundwater work performed in the last 5 years and conflicts of interest in and or around GMA-11.

### **Selection**

The following is a list of criteria that will be used in evaluating qualifications. Companies will be evaluated on their qualifications and not price. The groundwater conservation districts comprising GMA 11 shall be the sole judge of the relative weight of the evaluation criteria. The order of this list in no way represents which criteria are more important

1. Relevant experience of the firm
2. Relevant experience of the project principal, proposed staff
3. Ability to respond
4. Work plan and project approach
5. Compatibility with GMA 11 culture and work practices

### **Submittal of Qualifications**

Qualified and interested hydrologic/geologic firms with proven and past modeling/DFC experience should submit five (5) copies of all requested information to the address below no later than 5:00 PM, Wednesday, March 25, 2015. Please submit responses to:

**Panola County Groundwater Conservation District  
Leah Adams, General Manager  
419 West Sabine Street  
Carthage, TX 75633**

**Phone: 903-690-0143  
Fax: 903-690-0135  
Email: [district@pcgcd.org](mailto:district@pcgcd.org)**